

**Sacramento County Commission on the Status of Women & Girls**

**Meeting Minutes**

**March 22, 2022 from 5:30 pm – 7 pm**

**Location: Zoom Virtual Meeting (Open to the Public)**

Drisana Bhatia	A	Isabelle Kim	A	Timiza Wash	P
Yating Campbell	P	Danielle Metzinger	P	Anya-Jael Woods	P
Jinky Dolar	P	Tina Reynolds	A	Angelina Woodberry	P
Jane Einhorn	P	Rachel Rios	P	Hailee Makin (alt)	
Linda Farley	P	Erin Saberi	P		
Shayne Corriea-Fernandez	P	Kate Saunders	P		

*Membership Attendance (P=Present; A=Absent)*

**Welcome and Roll Call**

Commissioner Erin Saberi called the meeting to order at 5:34 pm. Quorum was established. Guests were invited to use the virtual sign in sheet and introduce themselves via the chat box. Welcome and opening remarks included sharing inspiration during women’s history month.

**Approval of Meeting Minutes**

The February 22, 2022 meeting minutes were reviewed. **Motion was made by Commissioner Anya Jael Woods, and was seconded by Commissioner Jinky Dolar to approve the February 22, 2022 meeting minutes. Abstained: Commissioners Shayne Corriea-Fernandez and Jane Einhorn. Motion carried.**

**Public Comment:** None

**Ad hoc Committee Updates**

- Women’s History Month Committee Update:
  - The first Women on Wednesdays (WOW) event was held on March 16, 2022 and focused on *Women on the Frontlines of the Crisis*. The event went well and was very inspiring. Commissioners were encouraged to attend the March 23<sup>rd</sup> panel, which will focus on *Women & Work During the Pandemic*.
  - On March 8, 2022, the Board of Supervisors presented a proclamation in recognition of International Women’s Day and Women’s History Month. Commissioners Erin Saberi, Jinky Dolar and Timiza Wash presented an update of Commission work thus far and the BRC Listening Circle quilts. The hope is this will be an annual tradition every March and will be discussed more at the Commission’s Retreat in July 2022.
  - Commissioner Shayne Corriea-Fernandez shared that Sacramento Women Achieving Greatness (SWAG) is hosting a retreat/workshop on May 10<sup>th</sup> focused on addressing women’s self-care and respite, especially given the continued impacts of COVID-19 pandemic. Commissioner Shayne Corriea-Fernandez will work with the committee regarding possible partnering opportunities.
- Grant Committee
  - The Women’s Commission was awarded a \$25,000 Women’s Recovery Response Grant from the California Commission on the Status of Women and Girls for capacity building. Sacramento County will be the fiscal sponsor and more information and next steps will be shared once available.

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- Communications Committee
  - A special thank you to Commissioners Jane Einhorn and Linda Farley for offering to co-chair this committee! They are working with staff to coordinate a kick-off meeting and will report back next month on progress.
- Logo Committee
  - The logo committee has made substantive progress on some initial logo designs. They will onboard the Communications Committee at the kick-off meeting and the recommended logo will be presented to the full Commission once ready.

### Building the Commission's Foundation

- **Bylaws (Action Item)**
  - No changes were suggested since the presentation of the bylaws at the February Commission meeting.
  - A special acknowledgement and thank you was given to the Bylaws committee members for all the work put in to creating the bylaws and incorporating feedback from members.

**Public comment: None**

**Motion was made by Commissioner Linda Farley and was seconded by Commissioner Timiza Wash to approve the draft Women's Commission bylaws. Motion carried.**

- 700 Forms and Ethics Training
  - Staffer Kristi Baumbach reminded commissioners to submit their completed 700 forms and ethics training certificate to the Clerk of the Board if not already submitted.
- Orientation Binders
  - Confirmed Commission Orientation Binders are almost complete and should be available for pick up in April. An email will be sent once ready with confirmation of where binders may be picked up.
- Commission Retreat
  - Preference is for one full day retreat as opposed to two half days, and will be held in person if at all possible. Possible dates for July 2022 will be sent out for Commissioners to respond with availability.
  - Retreat topics will be drafted and reviewed during a future Commission meeting for feedback and further planning.
- Commission Officer Election
  - Officer positions of the Commission Chair, Vice-Chair & Treasurer/Secretary and their roles were reviewed. The three officers will comprise the Commission's Planning Team.
  - Commissioners were asked to notify Staffer Kristi Baumbach if interested in serving in a specific officer position or if they would like to nominate a fellow Commissioner. Nominations will also be open during the next Commission meeting.
  - Officer elections will be held at the next Commission meeting on April 26, 2022.

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**Community Announcements**

- **NAMI Mental Health walk** on May 7, 2022. Website <https://namisacramento.org/namiwalks/>
- Commissioners shared several other events coming up in April & May 2022. Flyers/links will be sent out once available, and can be forwarded for distribution to Staffer Kristi Baumbach.

**Action Items/Next Steps**

- Officer elections will be held at the April Commission meeting.
- Possible retreat dates will be sent out for Commissioners to provide availability and the date will be solidified as soon as possible.
- Orientation binders will be available for pick up shortly. Email will be sent out to confirm.
- Logo draft will be reviewed and finalized with the Communications Committee and a recommended logo presented at a future Commission meeting.

**Public Comment:** None

**Meeting adjourned at 7:05 pm**

**Next meeting: Tuesday, April 26, 2022, 5:30 p.m. (virtual meeting)**