



MEETING AGENDA

August 22, 2023 from 5:30 pm – 7:30 pm

Location: Women's Empowerment, 1590 North A Street, Sacramento, CA 95811

Welcome and Introductions

- **Agenda Review**

ITEM #1 Commission Business

- **700 Forms**
- **Approve July 2023 Meeting Minutes – *Action Item***
- **Terms update**
- **Commission Openings/Application – Discussion with Friends**
- **National Council of Jewish Women (NCJW) End Homelessness in Sacramento County Speaker Series event on September 10, 2023**
- **Commission Updates**

ITEM #2 Sacramento State Institute of Social Research, CCWSG grant report & next steps

ITEM #3 Facilitated Work Plan Discussion – Raven Tahara facilitator

ITEM #4 Community Announcements

ITEM #5 Public Comment

7:30 pm Adjourn

Next meeting: Tuesday, September 26, 2023, 5:30 pm @ 3331 Power Inn Road, Sacramento, CA 95826

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

1. Shayne Corriea-Fernandez (District 1)	---	6. Yating Campbell (At Large)	P	11. Vacancy (At Large)	---
2. Timiza Wash (District 2)	P	7. Jinky Dolar (At Large)	P	12. Anya-Jael Woods (At Large)	P
3. Jane Einhorn (District 3)	A	8. Vacancy (At Large)	---	13. Vacant (Youth)	---
4. Vacancy (District 4)	---	9. Vacancy (At Large)	---	14. Drisana Bhatia (Youth)	A
5. Erin Saberi (District 5)	P	10. Rachel Rios (At Large)	A	15. Bianca Brown (Youth)	A
				16. Diana Hous (Youth Alt)	---

Membership Attendance (P=Present; A=Absent)

Guests Present: Susan Wheeler (Friends)

Welcome and Introductions

Commissioner Erin Saberi called the meeting to order at 6:02 pm. Quorum was established.

Paused to honor and acknowledge Commissioner Angelina Woodberry for the hard work, contributions to the Commission, and to the Committee. Discussed doing something for her children at the Women’s Festival.

AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
<u>Commission Business</u> 700 Form	<u>700 Forms</u> – Coordinator Hernandez distributed the 700 papers forms to the Commissioners. Paper forms are due right away. Commissioners were reminded that they were also emailed a copy of the 700 form. Next year they will be filed electronically.	700 Forms – forms to be turned into Bilee Hernandez	700 Form – right away, within 2 weeks



MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
<p><u>Commission Business</u> Commission Vacancies</p>	<p><u>Commission Openings/Application – Discussion with Friends of the Commission –</u> Friends of the Commission was not able to attend tonight’s meeting. Commissioner Saberi reported that the Friends will be interviewing applications for at large applicants in the middle of August. Commissioner Corriea-Fernandez has stepped aside. There is now an opening in District 4 and District 1.</p> <p>There was discussion about a presentation with the Youth Commission to try to get more interest from youth in the community to serve as a Commissioner. Ideas were shared of different youth organizations that can be contacted regarding sharing the youth application. Commissioner Woods shared she has many connections that she could share the application with.</p>	<p>Commissioner Woods will send the youth application out to youth organizations.</p>	<p>N/A</p>
<p><u>Commission Business</u> Commission Terms</p>	<p><u>Commission Terms – Action Item</u> Discussion to change the Commissioner terms and therefore bylaws. There was a mistake in the last amendment in that there was no allowance for 3-year terms. The bylaws and recommendation from the Blue Ribbon Commission stated that during the first term of the Commission, there would be 4 seats that were 3-year terms, 4 seats that were 2-year terms, and 4 seats that were 1-year terms. However, what went before the Board of Supervisors contained that language in the bylaws but in the attachment,</p>	<p>Coordinator Hernandez to communicate with the Board of Supervisors to request a change in the bylaws to reflect the vote and to rectify the mistake in the current bylaws.</p>	<p>Start process in August 2023 and will have to get on the Board of</p>



MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

	<p>terms ended for all in either 2022 or 2023, thus not allowing any Commissioners to have 3-year terms. There was discussion that all of the Board of Supervisor appointees should have 3-year terms and that District 4 appointed position change to align with the other Supervisor appointed seats to 3 years so that there are 5 Commission seats (Seats 1-5) that will have a 3 year term the first term of the Commission.</p> <p>Motion was made by Commissioner Saberi and was seconded by Commissioner Woods to approve the terms with the adjustment to ensure Commissioner Woods ends in 2023 and change bylaws for seat 4 to align with the with the other appointed seats, leaving 5 positions (Board Appointed) to start with 3 year terms. Yay: All Nay: None. Abstained: None. Motion carried.</p>		Supervisors agenda
AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
<p><u>Commission Business</u> Meeting Dates and Times</p>	<p><u>Proposal to change meeting to working daytime hours</u> There was a discussion as to there has been a request to move the Commission meeting to a mid-day time.</p> <p>Motion was made by Commissioner Wash for the meetings to remain in the evening hours, as currently scheduled, starting at 5:30 pm, and was seconded by Commissioner Dolar to maintain the current evening schedule. Abstained: Commissioner Saberi. Yays: Commissioner Wash,</p>	<p>None, meetings to remain in the evening, beginning at 5:30 pm</p>	<p>N/A</p>

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

	<p>Commissioner Dolar, Commissioner Woods, and Commissioner Campbell. Nay: None. Motion carried. Meetings will remain in the evening, beginning at 5:30 pm.</p> <p><u>Meeting Location proposal – Action Item to have the following meeting in the community.</u> August 22, 2023 – Women’s Empowerment – 1590 North A Street, Sacramento, CA 95811 Motion was made by Commissioner Saberi and was seconded by Commissioner Woods to approve to have an alternate meeting location for August 22, 2023 at Women’s Empowerment. Yay: All Nay: None. Abstained: None. Motion carried, August meeting will be at Women’s Empowerment.</p> <p><u>Meeting End Time discussion and proposal – Action Item – Meeting Time proposal – Action Item to extend meeting time to 7:30 pm.</u> Motion was made by Commissioner Saberi and was seconded by Commissioner Wash to approve the extension of the end meeting time. Yay: All were in favor. Nay: None. Abstained: None. Motion carried to have meeting time end at 7:30 pm.</p>	<p>Meeting to occur at Women’s Empowerment on August 22, 2023</p> <p>September 26, 2023 and October 24, 2023 meetings will occur at 3331 Power Inn Road, Sacramento, CA 95826</p> <p>Meetings to end at 7:30 pm</p>	<p>N/A</p> <p>N/A</p>
--	--	--	-----------------------

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
<p><u>Commission Business</u> Meeting Dates and Times</p>	<p><u>November and December 2023 meeting schedule:</u> November 2023 meeting falls the Tuesday after Thanksgiving and December 2023 normal meeting time falls on December 26, 2023. There was discussion regarding whether the Commission wanted to have a November and December meeting due to the competing holidays and vacations that are likely to occur. The Commissioners discussed whether to have the Commission change the dates of the meetings for November and December or cancel the meeting for November and/or cancel the meeting for December. There was discussion that there will be an all day Commission Retreat where the workplan will be further developed on November 3, 2023.</p> <p>Motion was made by Commissioner Wash and was seconded by Commissioner Dolar to cancel November 2023 meeting as there will already be a retreat on November 3, 2023. Yay: All were in favor. Nay: None. Abstained: None. Motion carried. Retreat will occur on November 3, 2023 but regular scheduled Commission meeting on November 28, 2023 is cancelled.</p> <p>Motion was made by Commissioner Wash and was seconded by Commissioner Dolar to cancel December 2023 meeting. Yay: All, Nay: None Abstained: None. Motion carried. Cancel December 26, 2023</p>	<p>November 28, 2023 meeting is cancelled. There will be an all-day retreat on November 3, 2023.</p> <p>December 26, 2023 meeting is cancelled</p>	<p>N/A</p> <p>N/A</p>

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
<p><u>Commission Business</u> Approve April 2023 Minutes</p>	<p><u>Approve April Meeting Minutes – Action Item</u> The April meeting minutes were reviewed. Motion was made by Commissioner Wash and was seconded by Commissioner Jinky to approve the April 2023 meeting minutes. Yay: All were in favor. Nay: None. Abstained: None. Motion carried to approve April 2023 minutes.</p>	N/A	N/A
<p><u>Officer Elections</u></p>	<p><u>Officer Elections – Action Item</u> Current Officers: Chair -- Commissioner Saberi Co-chair – Commissioner Wash Secretary/Treasurer – Commissioner Woods</p> <p>There was discussion that an email was sent requesting any nominations and there were none submitted. Commissioner Saberi asked if there were any nominations or interests in the Officer positions. There was no interest of nominations made.</p> <p>Motion was made by Commissioner Campbell and was seconded by Commissioner Dolar to approve the current slate of officers (Commissioner Saberi as Chair, Commissioner Wash as Cochair, and Commissioner Woods as Secretary/Treasurer). Yay: All were in favor. Nay: None. Abstained: None. Motion carried to approve officers.</p>	N/A Current Officer roles remain the same	N/A

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
<p><u>Commission Work Plan</u></p>	<p>Hired Everyday Consulting which provided a beginning document that was developed from viewing the Listening Sessions. From this document, there was an additional document developed which outlines some of the workplan objectives.</p> <p>Discussion ensued regarding the Objectives. <u>What stands out when looking at the objectives?</u> resource hub, communication and engagement, homelessness, county annual budget</p> <p><u>What excites you?</u> resource hub, engagement and communication</p> <p><u>Concerns?</u> time, capacity</p> <p><u>Of all things, what is most critical?</u> advising updates to the board, communication and engagement, media, resource hub</p> <p><u>What is missing?</u> media, bond measures, policy and advocacy,</p>	<p>Commissioners should meet with Ms. Tahara for process mapping and plan development for March Festival and Retreat</p>	<p>August 15 to start.</p>

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

Commissioner Wash and Commissioner Saberi met with another consultant, Raven Tahara at Drawyouout.com (professional facilitator) – who looked at the data and developed a synthesized plan. A question arose --If we want to support women and girls, what are we doing to support us?

Ms. Tahara will be able to facilitate at the retreat.

Ms. Tahara will start with working with Commissioners in the planning and development of the March 2024 Women’s Festival. Anyone who wants to be part of the March planning for the Women’s Festival, Ms. Tahara will take that group through a process mapping in the planning.

Ms. Tahara worked with Commissioner Saberi and Commissioner Wash briefly to demonstrate the process. There was discussion about the process mapping that was done for the resource hub.

- It was discussed that if data dashboard or infographic to show what the numbers are for any domain would be important.
- A question came up to determine what we are trying to solve.
- It would be important to have a link to the data hub from the resource hub. It could be like a marketing arm and a link to information.

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

	<ul style="list-style-type: none"> • There was a discussion that there were two different audiences – women and girls, and organizations. • It was identified that there needs to be engagement to people to let them know that this is being developed. • Resource mapping needs to be done. • Identify Commissioners who are interested but may not have to lead it. Commissioner Campbell stated she was interested. Commissioner Woods and Commissioner Dolar expressed they will be the connectors but not part of a committee. • The resource hub should connect to other women’s commissions. • It was discussed that there is already 211 but it needs updating. Further discussion was about not duplicating what is already available and maybe work with 211 regarding updating it. • There should be a plan for maintenance of the resource hub. <p>The date for a workgroup was scheduled for Zoom meeting on Tuesday August 15, 5:00 – 7:00 pm to start planning for the March Women’s Festival. Committee will be: Commissioner Campbell, Commissioner Wash, Commissioner Dolar, and Commissioner Saberi.</p>	<p>Committee to meet with Ms. Tahara for process mapping and plan development for March Festival</p>	<p>August 15, 2023 at 5:00 pm via Zoom</p>
--	---	---	--

MEETING MINUTES
July 25, 2023 from 5:30 pm – 7:30 pm
Location: Girl Scouts Heart of Central California
6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room
(Open to the Public)

AGENDA ITEMS	DISCUSSION	ACTION ITEMS	DUE DATE
Updates/Discussions	<p><u>CCSWG Grant</u> – A summary of the grant was passed around for attendees to view.</p> <p><u>March 2024 Women’s Festival</u> – planning will start in August and a Committee was formed.</p> <p><u>Retreat scheduled for November 3, 2023</u> – Sierra Health Foundation</p> <p><u>Other:</u> Meeting with Phil Serna – urged the attention of the Commission to look at homelessness. Focus on prevention for women being unhoused was recommended.</p> <p>The Commission will Cosponsor speaker series, End Homelessness in Sacramento County which is already sponsored by National Council of Jewish Women (NCJW), Sacramento Session which will be September 10, 2023 2:30-5:00 pm (doors open at 2:00 pm) at Campus Commons Clubhouse, 650 Commons Drive, Sacramento, CA 95825</p>		
Community Announcements	None		
Public Comment	None		



MEETING MINUTES

July 25, 2023 from 5:30 pm – 7:30 pm

Location: Girl Scouts Heart of Central California

6601 Elvas Avenue, Sacramento, CA 95819, Juliette Room

(Open to the Public)

Meeting adjourned at 7:36 pm

Next Commission meeting: Tuesday, August 22, 2023, 5:30 PM-7:30 pm @ Women's Empowerment, 1590 North A Street, Sacramento, CA 95811

DRAFT