

**Sacramento County Children's Coalition (SCCC)**  
**Child Protective Systems Oversight Committee Meeting Minutes**  
Wednesday, November 19, 2024 | 4:00 P.M. – 6:00 P.M.

**Location:** Department of Child, Family and Adult Services (DCFAS), 9750 Business Park Dr., Ste. 220, Sacramento, CA. Also streaming live via Zoom teleconference.

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|------------------|---|-----------------|---|--------------------------|---|
| Carla Kelley     | * | Jaclyn Caldwell | P | Maynard Johnston (Chair) | P |
| Catherine Bryant | P | Jane Claar      | P | Robin Blanks-Guster      | P |
| Chris McCarty    | P | John Sydow      | P | Stephanie Linka          | P |
| Chris Ore        | P | Lisa Clark      | P |                          |   |

*Membership Attendance: (P=Present; A=Absent; T=Teleconference; \*T=Teleconference as community member; \*=Not counted for quorum due to temporary leave of absence or termed out).*

Staff: Kari Emery-Cotner (P)

Sacramento County Attendees: Abigail Nosce (P); Brian Semsem (P)

Sacramento County Counsel: Corrie Brite (A); Kelsey Johnson (P)

Contractors from CAPC: Jasmine Brosnan (P)

Guests from Maternal Child & Adolescent Health Program, Sacramento County Public Health: Leesa Hooks, BSN, PHN, RN, Director/Health Program Manager (T), Daphne Echols, Public Health Nurse Supervisor (T), and Nkechi Michel, Program Planner (T)

Public: Kari Merten, Sacramento County District Attorney's Office (P); Jennifer Reiman, Behavioral Health (P)

**1. Call to Order and Introductions** – 4:05pm. Quorum was established.

**2. Member Teleconference Approvals** – N/A

**3. Announcements** –

- 12/10/24: CAPC to present its Sacramento County Child Death Review Team (CDRT) and Sacramento County Fetal and Infant Mortality Review (FIMR) 2017-2021 Five-Year Report to the Board of Supervisors.
- Chris Ore has been promoted at the District Attorney's Office to a Bureau Chief. His bureau includes Child Abuse, Adult Sex abuse, DV, Human Trafficking and Elder abuse. Congratulations Chris. Chris intends to continue attending meetings and has asked that Kari Merten, Supervising Deputy District Attorney, be considered for membership.

**4. Review Agenda & Prior Meeting Minutes:**

**The October 16, 2024 CPS Oversight Committee Meeting minutes were reviewed.** Motion was made by Chris McCarty and seconded by Jaclyn Caldwell to approve the October 16, 2024 CPS Oversight Committee Meeting minutes. **Motion carried.**

**5. Nkechi Michel, Program Planner, Maternal Child & Adolescent Health Program (MCAH), Sacramento County Public Health (SCPH); Leesa Hooks, BSN, PHN, RN, MCAH Director/Health Program Manager, SCPH; and Daphne Echols, Public Health Nurse Supervisor shared about the Sacramento County Maternal, Child & Adolescent Health Programs and the work of Public Health Nurses.** A thorough overview was given, and it was a very productive discussion.

**6. Follow-up Email from Dr. Magana, UC Davis, regarding comments made at the October 16, 2024 CPS Oversight Committee meeting about the accessibility of UC Davis outpatient pediatricians.** The email was reviewed, and discussions were held. A response letter is being drafted to explain the context of those comments and will be reviewed at the 12/17/24 meeting.

**7. Child Law Center (CLC) Invitation to discuss the 2023 Annual Report Recommendation (Plan) - Recommendation:** Children's counsel should work together with the County to find solutions to encourage youth to accept placement when it is available (particularly those who present at CPSU).

- CLC will attend the January 21, 2025 meeting.
- The Committee came up with a preliminary list of questions for CLC. Staff will draft and bring to the 12/17/24 for review and approval.

**8. Approval of 2024 Annual Report Writing Advisory Committee**

- No Motion required.
- Small groups of less than a quorum will collaborate on the separate sections of the report as follows:  
Critical Incidents Subcommittee: Robin Blanks-Guster and Stephanie Linka  
ESCARS: Chris Ore and John Sydow  
Hospital: Dr. Maynard Johnston and Chris Ore  
Welcome Homes: Robin Blanks-Guster and Dr. Maynard Johnston

**9. Discuss Critical Incident (CI) Subcommittee Needs**

- Kari Merten, Supervising Deputy District Attorney at the Sacramento County District Attorney's Office, would like to be a member of the CPS Oversight Committee and the CI Subcommittee. Motion was made by Robin Blanks-Guster and seconded by Jaclyn Caldwell to approve Kari Merten as a new member of the CPS Oversight Committee and the CI Subcommittee and recommends placing on the Sacramento County Children's Coalition January 13, 2025 Agenda for final approval. **Motion carried.**
- In light of Stephanie Linka's retirement on 12/31/24 from both the CPS Oversight Committee and the CI Subcommittee, a volunteer is needed to take over her duties. Stephanie took the time to review her duties with the committee. Jaclyn offered to assist after February 2025 if needed, but there is still a need for January and February at the least.

**10. Discuss Agenda for Next Meeting –**

December 17, 2024

- Annual Report Progress Discussion (CAPC)
- Final preparation for 1/21/24 visit from Children's Law Center
- Debrief on all hospital presentations

**11. Public Comment – none**

**12. Adjourn – Meeting adjourned at 6:10pm.**

**Next Meeting:** Tuesday, December 17, 2024, 4:00-6:00pm