

## SIP P5 Placement Stability Workgroup Meeting Minutes

<b>Date: November 7, 2019, 9:30am-12:00pm</b>		Lilliput, 2750 Sutterville Rd. Lrg. Conference Room	
<input checked="" type="checkbox"/> Kelley Donato (CASA) (Co-Chair)	<input checked="" type="checkbox"/> Stephen Wallach (CPS)(Co-Chair)	<input checked="" type="checkbox"/> Donna Ibbotson (Lilliput)	<input type="checkbox"/> Dana McKnight (ARC)
<input checked="" type="checkbox"/> Susan Timmer (UCD)	<input checked="" type="checkbox"/> Deanna Boys (UCD)	<input type="checkbox"/> Jen Crosetti (Sierra Forever)	<input type="checkbox"/> Lindsey Forte (UCD)
<input type="checkbox"/> Carol Ramirez (Lilliput)	<input checked="" type="checkbox"/> Barbara Ricciuti-Colombo (CPS)	<input type="checkbox"/> Keeva Pierce (CPS)	<input type="checkbox"/> Cora Hardy (Better Life FFA)
<input type="checkbox"/> Brian Olden (Behavioral Health)	<input checked="" type="checkbox"/> Cathi Johnson (CPS)	<input type="checkbox"/> Bryan Jones (CPS)	<input type="checkbox"/> Inez Whitlow (Chicks in Crisis)
<input type="checkbox"/> Mayra Pineda (CPS)	<input checked="" type="checkbox"/> Cynthia Vanzant (CPS)	<input type="checkbox"/> Peter Bell (Wind Youth Svc.)	<input checked="" type="checkbox"/> Trish Kennedy (SCOE)
<input type="checkbox"/> Peter Bell (WIND Youth Svcs.)	<input type="checkbox"/> Stephanie Dillard (SCOE)	<input checked="" type="checkbox"/> Stacy Orr (CPS)	<input checked="" type="checkbox"/> Teresa Rodríguez (CPS)
Agenda Item/Discussion	Minutes		
Welcome & Introductions (Kelley/Stephen) <ul style="list-style-type: none"> <li>• Note Taker (Volunteer)</li> </ul>	Teresa and Donna will take notes.		
Review and Approve Meeting Minutes (Kelley)	Approved minutes, no amendments.		
Resource Guide Report Back from Bryan, Cynthia & Cathi <ul style="list-style-type: none"> <li>• What resources should be included in guide/page?</li> </ul>	<p>The Source reached out to Cathi and The Source wants:</p> <ul style="list-style-type: none"> <li>• To be a part of the pre-approval classes;</li> <li>• To be connected to families that are approved within 72 hours of placement so they can be a support to families early on;</li> <li>• Families to contact the source and be proactive.</li> </ul> <p>Information about The Source needs to be provided to social workers so they can provide information to the caregivers.</p> <p>Cathi put together a Resource Parent Smart Page using some of the information from the ER SMART Page. The following updates were recommended:</p> <ul style="list-style-type: none"> <li>• In the back of the Resource Parent Smart Page we should include a statement that explains “why or when” you would contact a specific resource from Resource Parent Smart Page.</li> <li>• SMART Page needs some updates:               <ul style="list-style-type: none"> <li>○ Color code the various services categories, add the missing school districts, public health nurses telephone number should be added. Cynthia will check to see what numbers should be included. Need to modify Ombudsman’s last name. Need to add Central to Permanency. ILP/EFC needs to be added, need to add Warmline numbers (pull from Guide), remove MDT CASA information, add</li> </ul> </li> </ul>		

	<p>ER Intake, add PC-CARE, add health care options, Denti-Cal (Cynthia will provide), add Foster Care Eligibility number, add version date in footer. Cathi provided a document called "Placement 101" that is provided to resource parents. The following updates were recommended:</p> <ul style="list-style-type: none"> <li>• Blue is overwhelming look at other color options, look at placement of information, bold acronym, need to add "is" before "indicated" in the Capacity box, Add SCOE to acronyms, add "to schedule" before "doctor's appointment". <ul style="list-style-type: none"> <li>○ Cathi will take the "Placement 101" document to the next FFA Supervisors' meeting to share and to get feedback on the document.</li> </ul> </li> <li>• Team will review and email Teresa with suggestions for Resource Parent SMART Page between now and next meeting so Teresa can update the Page.</li> <li>• SCOE does home visits, they can help with distribution to resource caregivers in Twin Rivers and Charter Schools. SCOE is also willing to print the documents and to provide magnet (clips) so the Resource Guide can be stuck on a refrigerator.</li> </ul>
P5 Work Plan Development (Team)	<ul style="list-style-type: none"> <li>• Tabled until next meeting.</li> </ul>
Engagement Pilot (Stephen)	<p>Stephen provided Survey of Resource Families document to be used by interns. He met with interns regarding the calls to Resource Parents.</p> <ul style="list-style-type: none"> <li>• The focus will be the engagement and making a connection with the resource parent. Questions should be focused on what is needed to maintain placement stability and there has to a way for us to measure whether or not this engagement impacted placement stability.</li> </ul> <p>For the trial the tentative key questions will be:</p> <ul style="list-style-type: none"> <li>• What works well for you as a Resource Parent?</li> <li>• What helps you to maintain the child's placement?</li> </ul> <p>Stephen will work on finalizing the question to be used and will have the interns test the questions on a few cases to obtain feedback and to see what worked well and what can be done differently.</p> <ul style="list-style-type: none"> <li>• SIP Team will revisit this topic at next meeting and Stephen will report back on preliminary findings.</li> <li>• In December Barbara will pull a random cases from Stephen's North Region to conduct the larger scale pilot.</li> </ul>

PC-CARE FY 18/19 Q4 (7/1/19-9/30/19)	<p>The delay from the date of placement to the time information of eligible children is received. This reported to be okay because PC-CARE has found caregivers and children are getting settled in with new placements in the first 30 days of placement.</p> <ul style="list-style-type: none"> <li>• Placement stability rates look good for children who complete the services.</li> <li>• Outcomes are still very good, trauma symptoms and behaviors are decreasing.</li> <li>• Refer to Q 4 PC-CARE Report for complete report details.</li> </ul>
14- Day Quarterly Report	<p>Cathi shared a report for with the number placement change requests from July 1-September 30, 2019.</p> <ul style="list-style-type: none"> <li>• Requests have gone up in this last quarter.</li> <li>• “Behaviors” is the reason given on the greatest number of placement moves.</li> <li>• At one of the FFA meetings for those agencies present it was determined FFA and county homes have similar number of resource homes, but not all FFAs were present.</li> <li>• Reasons listed are taken from the CPSU referral, “other reasons” were varied, no trends</li> <li>• Reason not stated may be the same referrals that give CPSU zero days to locate placement.</li> <li>• It would be interesting to see on the zero days, whether the caregiver gave notice or indicators regarding placement concerns. If we called the caregivers, can we ask if we could do things differently, what would things look like. Cathi will have her team follow-up with caregivers.</li> <li>• Refer to the 14 Day Quarterly Report for complete details.</li> </ul>
CFSR Questions that look at engagement of caregivers (Barbara)	<p>Barbara will connect with Stephen to provide the CFSR engagement questions to incorporate into the pilot.</p> <ul style="list-style-type: none"> <li>• We should take out the cases where CFSR’s were done in the most recent quarter, so we don’t duplicate the questions of caregivers.</li> </ul>
Next Steps	Next Meeting: January 16, 2020, 9:30am-12:00pm, 2750 Sutterville Rd.