

Children's Trust Fund Committee

May 2, 2019 Meeting Minutes

Location: DCFAS Training Room B (room 153), 925 Del Paso Blvd., Suite 500, Sacramento, CA

Amar Hariharan	A	Ernie Brown	P		
Angelina Woodberry	P	Gini Maulfair	P		

*Membership Attendance (P=Present; A=Absent; *=Not counted for quorum).*

Guests/Contractors: Carol Noreen, CASA Sacramento; Violetta Terzi, CASA Sacramento; Shemida Lowe, Wind Youth Services; Robynne Rose-Haymer, Wind Youth Services; Ashley Simon, CAPC; Jasmine Brosnan, CAPC; Siara Shelton, CAPC; Stephanie Biegler, CAPC

Meeting Called to Order: 3:01pm

- Brown called the meeting to order and introductions were made. Quorum was established.
- The January 16, 2019 meeting minutes were reviewed. **Motion was made by Woodberry, and was seconded, to approve the minutes of the January 16, 2019 meeting. Motion carried.**

Contractor Quarterly Reports, Invoices, and Fiscal Year (FY) 18/19 Budget Amendments

- The Child Abuse Prevention Center (CAPC), CASA of Sacramento County, and Wind Youth Services presented their January - March 2019 Quarterly Reports and shared success stories.
- CTF members reviewed the contractor invoices and requested budget amendments. There was a \$511.26 overage in CAPC's "Office Supply" expenses.
 - **Motion was made by Brown, and was seconded, to give DCFAS staff the authority to work with CAPC to correct the invoice. Motion carried.**
 - **Motion was made by Maulfair, and was seconded, to approve CAPC's quarterly report, invoice (in the amount of \$49,122.39), and budget amendment. Motion carried.**
 - **Motion was made by Maulfair, and was seconded, to approve CASA of Sacramento County's quarterly report, invoice, and budget amendment. Motion carried.**
 - **Motion was made by Maulfair, and was seconded, to approve Wind Youth Services' quarterly report, and invoice. Motion carried.**

Contract Renewals

- CTF members reviewed the contractors' requested scope and budget changes for FY 19/20.
 - At this time, CAPC's scope and budget will remain the same as its FY 18/19 A2 contract.
 - The committee discussed expanding CAPC's contract to include facilitating the CPS Oversight Committee's Annual Report writing.
 - This aligns with CAPC's functions cited in Chapter 12.5 of the W&I Code, beginning in Section 18980, regarding the county's designated Child Abuse Prevention Coordinating Council funded through the County's Children's Trust Fund.
 - CAPC will request an amendment later in the year to include this deliverable. CAPC will work with the Children's Coalition's Executive and CTF Committees on contract terms and budget.
 - CASA of Sacramento proposed a scope amendment to change output from 90 Transition Age Youth (TAY) to 50 TAY in Strategy A/Activities 1. & 2. This number is consistent with the FY18/19 referrals to the program. TAY Coordinator would continue to track all attempted contacts/contacts/outputs as required. CASA also requested a 10% increase to \$55,000; the added funds would be used toward TAY activities and incentives.
 - Wind Youth Services proposed a scope amendment to include additional service locations. It also requested a 10% increase to \$55,000; the added funds would be used toward youth stipends, as the program has experienced higher levels of participation than initially anticipated. Stipends will be used towards creating internships for youth who are new to the workforce.
 - **Motion was made by Gini Maulfair, and was seconded to approve all contractors' requested scope and budget changes for FY 19/20. Motion carried.**

Children's Trust Fund (CTF) Fiscal Status

- Staff presented an updated status of the CTF balance. As of March 31, 2019, and factoring in the contractors' FY18/19 Q3 invoices, the balance is at \$592,407.

Announcements

None.

Public Comment

None.

Next Meeting

Wednesday, July 24, 2019
DCFAS Training Room B (room 153)
925 Del Paso Blvd., Suite 500
Sacramento, CA

Meeting adjourned at 4:13 pm