

Children's Trust Fund Committee

January 22, 2020 Meeting Minutes

Location: DCFAS Administration, 9750 Business Park Drive, Suite 220, Sacramento, CA

Angelina Woodberry	P	Ellie Duncan*	A	Gini Maulfair*	A
Briana Mullen	P	Ernie Brown	P	Reggie Claytor	P

*Membership Attendance (P=Present; A=Absent; *=Not counted for quorum).*

Guests/Contractors: Bernardette Behar, CASA Sacramento; Violetta Terzi, CASA Sacramento; Robynne Rose-Haymer, Wind Youth Services; Ashley Simon, CAPC; Jasmine Brosnan, CAPC; Stephanie Biegler, CAPC; Derek Slama, CAPC

Meeting Called to Order: 3:05pm

- Woodberry called the meeting to order and introductions were made. The committee welcomed its newest members, Briana Mullen and Reggie Claytor. Quorum was established.
- The October 23, 2019 meeting minutes were reviewed. **Motion was made by Woodberry, and was seconded, to approve the minutes of the October 23, 2019 meeting. Motion carried.**

Contractor Quarterly Reports and Invoices

- The Child Abuse Prevention Center (CAPC), CASA of Sacramento County, and Wind Youth Services presented their October - December 2019 Quarterly Reports and shared success stories.
- CTF members reviewed the contractor invoices.
 - **Motion was made by Mullen, and was seconded, to approve all contractors' quarterly reports and invoices. Motion carried.**

Contract Amendment: Wind Youth Services

- Committee reviewed and discussed amended scope and budget documents for the Wind Youth Services contract.
 - **Motion was made by Claytor, and was seconded, to approve the amended scope and budget documents and authorize staff to proceed with a contract amendment with Wind Youth Services. Motion carried.**

Children's Trust Fund (CTF) Fiscal Status

- Staff presented an updated status of the CTF balance. As of December 31, 2019, and factoring in the contractors' FY19/20 Q2 invoices, the balance is at \$621,737.
- Committee discussed budget projections displayed on the handout. The projected budget includes \$80,000 in FY 20/21 for the proposed Children's Report Card project and \$110,000 in FY21/22 should the committee elect to continue funding services for TAY.
 - If this is the case, the committee would release a new RFP, as the current one expires 6/30/21. Discussed releasing it in FY20/21 so current contractors can apply again and, if awarded, services could continue uninterrupted.

RFA Recommendation from Policy & Advocacy Committee

- The P&A Committee presented its idea to use CTF funds to resurrect the Children's Report Card project and a proposed RFA to solicit bidders.
- The CTF Committee reviewed and discussed the RFA instructions, proposed timeline, application form, and Frequently Asked Questions page written by the P&A Committee. The funds available through this RFA was changed to \$100,000.
- The P&A Committee has already recruited 10 people to be evaluators, if the RFA is approved.
 - **Motion was made by Woodberry, and was seconded, to approve the RFA and authorize staff to make technical changes to documents before releasing the RFA. Motion carried.**

Announcements

None.

Public Comment

None.

Next Meeting

Wednesday, April 22, 2020

DCFAS Administration

9750 Business Park Drive, Suite 220,

Sacramento, CA

Meeting adjourned at 4:40 pm