

Children's Trust Fund Committee

April 28, 2021 Meeting Minutes

Location: Virtual meeting via video/tele conference

Angelina Woodberry	P	Cindy Cain	P	Linda Ram	A
Bradley Miller	P	Ellie Duncan	P	Robin Blanks-Guster	P
Briana Mullen*	A	Gini Maulfair	P	Sudheer Padinchara	P

*Membership Attendance (P=Present; A=Absent; *=Not counted for quorum).*

Guests/Contractors: Carol Noreen, CASA Sacramento; Haley Cavanagh, CASA Sacramento; Jasmine Brosnan, CAPC; Marissa Provost, CAPC; Stephanie Biegler, CAPC; Charley Banks, CAPC, Carla Kelley

Meeting Called to Order: 3:07pm

- Miller called the meeting to order and introductions were made. Quorum was established.
- "Child Abuse Prevention Center (CAPC) and CASA of Sacramento County Budget Modification Requests" were added to the agenda.
- The October 28, 2020 meeting minutes were reviewed (*no minutes to approve for January, 2021, due to no quorum*). **Motion was made by Maulfair, and was seconded, to approve the minutes of the October 28, 2020 meetings. Motion carried.**

Contractor Quarterly Reports and Invoices

- CAPC and CASA of Sacramento County presented their January – March 2021 Quarterly Reports and shared success stories.
- CTF members reviewed the January – March 2021 contractor invoices. CAPC and CASA presented their requested budget modifications. Staff and Chair Miller will work with Wind Youth Services on any budget modifications the agency may need/request.

Motion was made by Maulfair, and was seconded, to approve all contractors' quarterly reports, invoices, and budget modification requests. Motion carried.

Fiscal Year (FY) 21/22 Contracts

- Discuss CTF grant making strategy for FY 21/22: As the group is aware, the Children's Coalition (SCCC) has been working on releasing a Children's Report Card later this year, which will provide a snapshot of strengths and needs of children and families in our county. Since the SCCC plans to use this report to drive their for advocacy and decisions, they have decided to hold off on releasing another Request for Proposals (RFP) until after the Report Card is finished and will make a decision on areas to invest in based on the report's findings. A new RFP is planned to be released in early 2022, for contracts that will begin July 1, 2022. CTF contractors whose funding period ends on June 30, 2021 are encouraged to re-apply for funding at that time.
- Review CAPC contracts:
 - CAPC-147 FY 21/22 proposed scope and budget remains unchanged from last FY.
 - CAPC-471 contract (Children's Report Card project) - Policy & Advocacy Committee recommends extending the contract term to 12/31/21, as the project has been more labor intensive than anticipated and more time is needed to complete the project. An updated scope may be needed, depending on work and priorities. Staff and CAPC will provide an update on any requested scope changes at next CTF Committee meeting. **Motion was made by Maulfair, and was seconded, to approve the CAPC-147 proposed scope and budget and the CAPC-471 contract extension to 12/31/21. Motion carried.**

Children's Trust Fund Update

- Staff presented an updated status of the CTF balance. As of March 30, 2021, and factoring in the contractors' FY 20/21 Q3 invoices, the balance is at \$597,353. Staff explained that a typo on the spreadsheet was found, which changed the balance and projections that were reported to the committee at its last meeting.

- Last month, Executive Committee inquired about why CTF revenue seemed so low in FY 19/20, compared to the previous years. After conducting research on the monthly revenue received that FY, compared to previous years, it was determined that the revenue decrease seen in April-June, 2020 was likely due to the shutdowns from the pandemic. As departments conduct their audits, they will determine if there is more revenue to be recognized for that quarter.
- Staff presented a notice received from the State, which indicates how much Sacramento County will receive from the State's Kids Plates revenue, which is deposited to the CTF. Allocations are determined by the child population size in each county.

Announcements

None.

Public Comment

None.

Next Meeting

Wednesday, July 28, 2021, Virtual meeting

Meeting adjourned at 4:47 pm