

Sacramento County Children's Coalition (SCCC) Children's Trust Fund Committee Meeting Minutes

May 04, 2023 | 3:30 – 5:00pm

Location: Department of Child, Family and Adult Services (DCFAS), 9750 Business Park Dr., Ste. 220, Sacramento, CA. Also streaming live via video/teleconference.

Angelina Woodberry*	A	Cindy Cain*	A	Robin Blanks-Guster	P
Anna Ioakimedes*	A	Elissa Duncan*	A	Sudheer Padinchara*	A
Bradley Miller (Chair)	P	Linda Ram	A		

Membership Attendance: P=Present; A=Absent; T=Teleconference;

**=Not counted for quorum due to temporary leave of absence or termed out.*

Staff: Abigail Nosce (P) and Kari Emery-Cotner (P)

Guests: CAPC: Stephanie Biegler, Maggie Sexton, Ryan Sharpe, and Ashley Simon

- 1. Meeting Call to Order** – The meeting was called to order at 3:40pm. Quorum was established.
- 2. Teleconference Approvals** – The following members request approval to attend via teleconference: N/A
- 3. Minutes Review** – The January 25, 2023 meeting minutes were reviewed. Motion was made by Robin Blanks-Guster, and was seconded by Bradley Miller, to approve January 25, 2023 meeting minutes. **Motion carried.**
- 4. Contractor Invoices & Quarterly Reports -**
 - -147: Over Budget in 3 areas. CAPC will provide a written explanation to accompany the invoices. May need an updated budget.
 - -471: Over Budget in 1 area and under budget in others.

Motion was made by Bradley Miller, and was seconded by Robin Blanks-Guster, to approve Q3 Invoices and Quarterly Reports with possible changes to the budget and authorizing Staff to work with CAPC. **Motion carried.**

5. Children's Report Card Contract Update –

- Brief: Jasmine (CAPC) is working on the Draft edits and will send to the printer once those are completed.
- Hosting a website to hold all of the report cards: Jasmine is working on this. It would be on the CAPC website.
- CAPC is going to get bids to make sure they can support the requests for translation in different languages. Just to make sure this in within the remaining balance.
- CAPC contract currently ends 4/30/2023. Proposal received to extend the contract through 6/30/23. Motion was made by Robin Blanks-Guster, and

was seconded by Bradley Miller, to approve extend the contract term through 6/30/2023. **Motion carried.**

6. Staff Updates –

- Annual Report Writing Contract–Funding Request
 - Discussed Scope of Work and some preliminary edits
 - Proposal for CTF to Fund: Motion was made by Bradley Miller, and was seconded by Robin Blanks-Guster, to approve the contract amendment once the FY 2023-24 contract is executed. **Motion carried.**

7. Children's Trust Fund Update

- Q3 report and future projections were discussed

8. 2023 Grants –

- Award recommendations were tabled due to time constraints. The CTF committee will meet before the General Meeting on May 8, 2023 to discuss award recommendations.

9. Announcements/Member Comments – None.

10. Public Comment – None.

11. Adjourn – Meeting adjourned at 5:15pm.

Next Meeting: Wednesday, July 26, 2023, 3:30-5:00pm