

Sacramento County Children's Coalition (SCCC) Children's Trust Fund Committee Meeting Minutes

July 26, 2023 | 3:30 – 5:30pm

Location: Department of Child, Family and Adult Services (DCFAS), 9750 Business Park Dr., Ste. 220, Sacramento, CA. Also streaming live via video/teleconference.

Anna Ioakimedes*	A	Elissa Duncan*	A	Sudheer Padinchara*	A
Bradley Miller (Chair)	P	Robin Blanks-Guster	P		

Membership Attendance: P=Present; A=Absent; T=Teleconference;

**=Not counted for quorum due to temporary leave of absence or termed out.*

Staff: Abigail Nosce (P) and Kari Emery-Cotner (P)

Guests: CAPC: Stephanie Biegler, Jasmine Brosnan, Maggie Sexton, Ryan Sharpe, and Ashley Simon

1. Meeting Call to Order – The meeting was called to order at 3:40pm. Quorum was established.

2. Teleconference Approvals –N/A

3. Minutes Review – The May 04, 2023 meeting minutes were reviewed. Motion made by Robin Blanks-Guster, and was seconded by Bradley Miller, to approve May 04, 2023 meeting minutes. **Motion carried.**

4. Contractor Invoices & Quarterly Reports -

- -147: Revised Q4 invoice submitted
- -471: Revised Q4 invoice submitted (refund due from CAPC)
Motion was made by Bradley Miller, and was seconded by Robin Blanks-Guster, to approve Q4 Invoices and Quarterly Reports. **Motion carried.**
- CAPC update/report:
 - CAPC thanks the CTF Committee for funding Fetal Infant Mortality Review (FIMR) this last year.
 - CAPC is now doing in-person and virtual MCART workshops (not hybrid). Diversity, Equity and Inclusion (DEI) to be included in trainings going forward.
 - New focus: "From Mandated Reporting to Community Supporting"
 - Child Death Review Team (CDRT): Numbers have been low because the County has been behind in providing death certificates to CAPC. An external evaluator is finishing up the data for 2017-18-19 and a recommendations meeting is upcoming.

5. Children's Report Card Contract Update -

- Executive Summary "Brief": Jasmine (CAPC) is working with the graphic designer on the Proof.

- CAPC was about to end on 6/30/23, however they need more time to finish the Brief and obtain translation quotes for the purpose of printing the Children's Report Card and Brief in other languages. CAPC requested we extend their contract through 12/31/2023 and it was approved at the July 6, 2023 Executive Committee meeting.
- CAPC is hosting all previous Children's Report Cards on their website. Click this Link: <https://www.thecapcenter.org/why/sacramento-county-children-s-report-card>

6. Staff Updates –

- Annual Report Writing – Amendment to CAPC Contract -147
 - Discussed Scope of Work and some preliminary edits. Motion was made by Robin Blanks-Guster, and was seconded by Bradley Miller, to authorize staff to work with CAPC to finalize the Scope of Work.
Motion carried.
- 2023 Grant awardees – Draft Scope of Work in process for each grantee.
 - Child Action, PRO Youth, and Saint John's will attend the next CTF meeting to present their invoices and quarterly reports.
- Cindy Cain officially resigned from the Coalition and this Committee.
- Linda Ram has excused herself from the CTF Committee due to work obligations and time constraints.

7. Children's Trust Fund Update

- Q4 report and future projections were discussed.
- A suggestion was made to advocate for additional Kids license plates funding. The P&A Committee can look into this possibility in 2024.

8. Announcements/Member Comments –

- **Announcement:** Families First Prevention Services Comprehensive Prevention Plan will be coming to assist families with basic needs. This will be one-time funding for 1 year. This will be a contract between CAPC and Sierra Health Foundation for families to get services at Community Incubator Leads (CILs) and Family Resource Centers (FRCs).

9. Public Comment – None.

10. Adjourn – Meeting adjourned at 4:47pm.

Next Meeting: Wednesday, October 25, 2023, 3:30-5:30pm