

**DECLARATION FOR ACCESS TO JUVENILE CASE RECORDS IN THE POSSESSION OF  
DEPARTMENT OF CHILD, FAMILY AND ADULT SERVICES WITHOUT FURTHER  
COURT ORDER (DEPENDENCY CASE FILED AND CASE NOT FILED)**

(Welfare & Institutions code § 827, 827.10, California Rules of Court, rule 5.552)

Standing order of Juvenile Court No. SSC-JV-99-021

**DEPARTMENT OF CHILD, FAMILY AND ADULT SERVICES, CHILD PROTECTIVE SERVICES COUNTY  
OF SACRAMENTO**

STREET ADDRESS: 925 DEL PASO BLVD., SUITE 500

CITY AND ZIP CODE: SACRAMENTO, CA 95815

DECLARATION SUBMITTED BY:

NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, & ZIP: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CASE NUMBER(S):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME OF MINOR(S): \_\_\_\_\_

DATE(S) OF BIRTH: \_\_\_\_\_

I, \_\_\_\_\_, do hereby declare that I am a person

described in Welfare and Institutions Code § 827(a)(1)(A)-(R) or 827.10 to wit:

**A. Persons entitled to inspect and receive copies of juvenile case files pursuant to Welfare and Institutions Code Section 827.**

1. Juvenile Court personnel. [WIC § 827(a)(1)(A)]
2. A district attorney, city attorney, or city prosecutor authorized to prosecute criminal or juvenile cases under state law. [WIC § 827(a)(1)(B)]
3. The minor who is the subject of the juvenile proceeding. [WIC § 827(a)(1)(C)]
4. The minor's parent or guardian. [WIC § 827(a)(1)(D)]
5. An attorney for the minor who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]
6. An attorney for the parent or guardian of the minor who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]

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CASE NUMBER(S):

7. An attorney representing the petitioning agency in a dependency action. [WIC § 827(a)(1)(E) & (F)]
8. A judge, referee, or hearing officer who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]
9. A Probation Officer actively participating in criminal or juvenile proceedings involving minor. [WIC § 827(a)(1)(E)]
10. A probation officer who received mandated reports of suspected child abuse or neglect pursuant to county designation. [WIC § 827(a)(1)(H) & PC § 11165.9]
11. All law enforcement officers, who are actively investigating or participating in criminal or juvenile proceedings involving the minor. [WIC § 827 (a)(1)(E) & PC § 11165.9]
12. A social worker or investigator employed by a child protective agency. [WIC § 272(a)(1) & § 827(a)(1)(E) & (H)]
13. A State Department of Social Services employee engaged in the oversight and monitoring of county child welfare agencies, children in foster care or receiving foster care assistance, and/or out-of-state placements. [WIC § 827(a)(1)(I)]
14. A State Department of Social Services legal staff or special investigator, peace officer engaged in the inspection, licensing and investigation of community care facilities. [WIC § 827(a)(1)(J)]
15. Court Appointed Special Advocate (CASA). [WIC § 827(a)(1)(A); § 103(i)]
16. The department of Justice, to carry out its duties pursuant to sections 290.008 and 290.08 of the Penal Code as the repository for sex offender registration and notification in California. [WIC § 827(a)(1)(P)]
17. A person from an Indian tribe, reservation, or tribal court serving in a similar capacity as those described in Section A, numbers 1, or 5-12, in a case involving a minor who is a member of, or who is eligible for membership in, that tribe. [WIC § 827(f)]
18. An attorney representing a party in a civil proceeding filed by, or on behalf of, the person who is the subject of the juvenile case file, in which the defendant is either the child welfare agency, or probation department, or an employee of one of those entities, for use in the civil proceeding. [WIC § 827(a)(1)(W)(i)]
19. The attorney representing a person who is, or was, subject to juvenile proceedings under WIC § 300. [WIC § 827(a)(1)(V)]

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**B. Persons entitled to inspect and receive copies of Juvenile Case files when child is subject of family law or probate guardianship case involving custody and/or visitation issues pursuant to Welfare and Institutions Code Section 827.10**

1. The Judge, commissioner, or other hearing officer assigned to the family law or probate guardianship case. [WIC § 827.10(a)(1)]
2. The parent or guardian of the minor. [WIC § 827.10(a)(2)]
3. An attorney for a party to the family law or probate guardianship case. [WIC § 827.10(a)(3)]
4. A family court mediator assigned to a case involving the minor pursuant to Article 1 (commencing with Section 3160) of Chapter 11 of Part 2 of Division 8 of the Family Code. [WIC § 827.10(a)(4)]
5. A court-appointed investigator, evaluator, or a person conducting a court-connected child custody evaluation, investigation, or assessment pursuant to Section 3111 or 3118 of the Family Code of Part 2 (commencing with Section 1500) of Division 4 of the Probate Code. [WIC § 827.10(a)(5)]
6. Counsel appointed for the minor in the family law case pursuant to Section 3150 of the Family Code. Prior to allowing counsel appointed for the minor in the family law case to inspect the file, the court clerk may require counsel to provide a certified copy of the court order appointing him or her as the counsel for the minor. [WIC § 827.10(a)(6)]

**C. Persons entitled to inspect juvenile case files pursuant to Welfare and Institutions Code Section 827. (No Copies)**

1. A superintendent or designee of the school district where the minor is enrolled or attending school. [WIC § 827(a)(1)(G)]
2. A person, agency or member of a multidisciplinary team providing treatment or supervision of the minor. [WIC § 827(a)(1)(K)]
3. A local child support agency employee engaged in establishing paternity and/or establishing and enforcing child support orders. [WIC § 827(a)(1)(N)]
4. A juvenile justice commissioner appointed pursuant to Welfare and Institutions Code § 225. [WIC § 827(a)(1)(O)]
5. A person from an Indian tribe, reservation, or tribal court serving in a similar capacity as those described in Section C, number 2-3, in a case involving a minor who is a member of, or who is eligible for membership in that tribe. [WIC § 827(f)]

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I further declare:

**D.** I am requesting to view and/or receive copies of the juvenile case file concerning the above name minor/s for use in my capacity described above and will not share any portion of the records released to me or information relating to their contents, other than as provided by law.

\_\_\_\_\_ [initial]

**E.** [For records requested under Sections A & C (WIC § 827)], I will not attach any portion of the juvenile case file or any information relating to the contents of the case file to any other document without the prior approval from the Presiding Judge of the Juvenile Court, unless they are used in connection with an in the course of a criminal investigation or prosecution, or a processing to declare a person a dependent child or ward of the juvenile court.

\_\_\_\_\_ [initial]

**F.** [For records requested under Section B (WIC § 827.10)] Pursuant to WIC § 827.10, I will not attach any portion of the juvenile case file or any information relating to the Contents of the case file to any other document without the prior approval of the Presiding Judge of the Juvenile Court, unless they are used in connection with a family law or probate guardianship case involving custody or visitation issues, or both.

\_\_\_\_\_ [initial]

YOUR NAME:	CASE NUMBER(S):
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I declare under penalty of perjury that the above is true and correct.

Executed this _____ day of _____ 20____ in _____, (city) _____ (state)
_____ RELATIONSHIP TO CASE / TITLE
_____ PRINT NAME
_____ SIGNATURE

If applicable, indicate the following:

State Bar No. (Attorneys): \_\_\_\_\_

Badge No. (Law Enforcement): \_\_\_\_\_

Agency Case No.: \_\_\_\_\_

Related (non-juvenile) Case No.: \_\_\_\_\_